

## **Faculty Performance Agreement (FPA)**

College of Architecture and Construction Management (CoACM), Kennesaw State University

### **Instructions**

Describe your planned activities and goals in the four areas of faculty activities as described in the KSU Faculty Handbook, 3.3 Basic Categories of Faculty Performance and administration activities and goals, if applicable.

The Faculty Performance Agreement (FPA) is a “look forward” document, whereas the Annual Review Document (ARD) is a “look back” document. An FPA and ARD are submitted together every academic year with the FPA submitted in the previous year being an important review component accompanying the applicable ARD. An ARD submitted for review shall be accompanied by the signed FPA submitted at the beginning of the new review year.

Your description of activities and goals should advance the mission of the department, college and the university. The description should entail sufficient specificity so to leave negligible ambiguity at your next annual review. You will submit this document twice; the first submittal is at the time of your annual review and will be used as the basis of discussion between you and your department chair to set forth agreed upon activities and goals for the upcoming academic year. The document will be submitted a second time, along with your ARD, to review your activities and goals set forth at the beginning of the review year.

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**Name:** your name

**Department:** your department

**Department Chair:** your department chair

**FPA Academic Year:** list the academic year (ex. 2015-2016) for which this FPA is applicable

### **Goals and Activities in the Areas of Faculty Activities**

- 1. Teaching, Supervising, and Mentoring of Students:** list activities and goals projected for the upcoming academic year
- 2. Research and Creative Activity:** list activities and goals projected for the upcoming academic year
- 3. Professional Service:** list activities and goals projected for the upcoming academic year
- 4. Administration and Leadership:** list activities and goals projected for the upcoming academic year

## **Agreement**

The above activities and goals per this FPA are appropriate and agreed to as indicated.

Faculty Member Signature:

Date:

Department Chair Signature

Date:

Note: Edited activities and goal based upon discussion of the FPA by the faculty member and department chair. Both parties must initial edits and amendments to this FPA.